



FORWARD PLAN

14 March 2016 - 17 July 2016

Produced By:

**Democratic Services
City of York Council
West Offices
York
YO1 9GA
Tel No. 01904 551031**

EXECUTIVE FORWARD PLAN

What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

What information does the Forward Plan contain?

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

EXECUTIVE FORWARD PLAN
ALPHABETICAL LIST OF ENTRIES

ITEM	PAGE NO
*2015/16 Finance and Performance Outturn	64
Acomb Front Street	30
Additional Primary School Places for Southbank	18
Amend the Temporary Accommodation Agreement and the Travellers Site Agreement	59
Application for Community Right to Bid under the Localism Act 2011	7
Breathing Space - over 55s	26
Business Friendly Council	29
*Capital Programme Outturn	62
*Casualty Reduction 15/16 Programme – Objections Report	58
Changes to Fixed Penalty Notice Charges and Adoption of New Powers by the Neighbourhood Enforcement Team	25
City and Environmental Services Capital Programme - 2016/17 Budget Report	33
Community Stadium	10
Consideration of Objections Received to advertised proposals to amend the Traffic Regulation Order	51
Consideration of Petition received requesting Residents' Priority Parking on Trentholme Drive	36
Contaminated Land Strategy (2016)	27
Delivery of Community Facilities at the Burnholme Health & Wellbeing Campus	53
Endeavour House, George Cayley Drive, Clifton Moor and ADVA Building, Kettlestring Lane, Clifton Moor - Applications to remove restrictive covenants.	8
*Goose Management Scrutiny Review Final Report	42
*Health and Wellbeing Communities Funding	55
Heslington Neighbourhood Plan - Area Application	35
Holgate Road (Iron Bridge to Acomb Road) Cycle Scheme	31
Housing Related Support – The Future	40

ITEM	PAGE NO
Inquiry into the Flooding in York over the Christmas Period	17
Introduction of the Energy Repayment Loan	23
One Planet York - Towards a more resource efficient and resilient Council and City	12
Proposed Operating Model for Prevention and Early Intervention Services	13
*Public Interest Report - City of York Trading (CYT)	44
Public Space Consultation Report on West Bank Park and Acomb Green	24
Rail North Ltd and Association of Rail North Partner Authorities	9
Raising Rent on Vacant Council Homes to Target Rents	56
*Red Tower, Foss Islands Road	45
Results of the Annual Tenant Satisfaction Survey	22
Review of Play Policy, Playground Investment and Maintenance	6
*Review of Provision of Home to School Transport	41
Sales of Age Restricted Products	20
School Crossing Improvements – Wig-Wag Review	50
Speed Management Engineering Programme 2015/16	34
Steps Towards a Single Health & Safety (H&S) Organisation	48
The Private Sector Housing Strategy	46
The York Children and Young Persons' Fund	16
Treasury Management Annual Report & Review of Prudential Indicators 2015/16	61
Underage Sales Report 2016	38
University Road Pedestrian Crossing and Cycle Route Scheme	57
Update on the City's Events Programme	21
York Learning Services Strategic Plan 2016/17	52
*York Museums Trust (YMT) Scrutiny Review Final Report	43
York Museums Trust: Renewing the Legal Relationship with the Council	37
York Music Hub and York Arts Education Service	60

FORWARD PLAN ITEM

Meeting: Executive Member for Economic Development and Community Engagement (Deputy Leader)

Meeting Date: Between 01/03/16 and 31/03/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Review of Play Policy, Playground Investment and Maintenance

Description: Purpose of Report:
Part 1 Review of play policy in order to incorporate the latest legalisation and best practice
Part 2 To agree the criteria for the release of the Council's capital programme for playground improvement
Part 3 To agree new playground maintenance standards which reflect best practice and local experience.

The Executive Member will be asked to approve arrangements going forward.

This report has been called in for pre-decision scrutiny. Arrangements are in process and a meeting date will soon be confirmed.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economic Development and Community Engagement (Deputy Leader)

Lead Director:

Director of Communities & Neighbourhoods

Contact Details:

Mary Bailey, Head of Play and Young People's Cultural Entitlement, Dave Meigh

mary.bailey@york.gov.uk, dave.meigh@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Not envisaged as part of the reports, actions arising from specific sections the report will require consultation.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive Leader, Finance & Performance

Meeting Date: 14/03/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Application for Community Right to Bid under the Localism Act 2011

Description: Purpose of Report: The report presents an application to list The Derwent Arms Public House as an asset of community value.

The Executive Leader (Finance & Performance) is asked to decide whether the above public house should be added to the list of assets of community value.

Wards Affected: Osbaldwick and Derwent Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Leader, Finance & Performance

Lead Director: Director of Customer & Business Support Services

Contact Details: Tim Bradley

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive Leader, Finance & Performance

Meeting Date: 14/03/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Endeavour House, George Cayley Drive, Clifton Moor and ADVA Building, Kettlestring Lane, Clifton Moor - Applications to remove restrictive covenants.

Description: Purpose of Report: To report on two applications, to lift restrictive covenants in favour of the Council, on office sites in Clifton Moor, in accordance with the Asset Management Policy.

The Executive Leader (Finance and Performance) is asked to decide whether to lift the restrictive covenants on the terms detailed.

Wards Affected: Rawcliffe and Clifton Without

Report Writer:

Deadline for Report:

Lead Member: Executive Leader, Finance & Performance

Lead Director: Director of Customer & Business Support Services

Contact Details: Tim Bradley

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 17/03/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Rail North Ltd and Association of Rail North Partner Authorities

Description: Purpose of Report: To set out the proposed governance arrangements for Rail North Ltd and the Association of Rail North Partner Authorities.

Members are asked to approve the finalised governance details which have been consulted on over the summer of 2015.

This item has been deferred to 31 March Executive because there has been a delay in the receipt of the proposed Constitution which will need to be considered by legal before the above report can be considered by Members.

In order to allow the Community Stadium recommendations to be considered at the 24 March Council meeting the March Executive meeting has been brought forward from Thursday 31 March to Thursday 17 March.

Wards Affected: All Wards

Report Writer: Neil Ferris
Lead Member: Executive Member for Transport and Planning
Lead Director: Director of City & Environmental Services
Contact Details: Neil Ferris, Director of City & Environmental Services (Acting)
Tel: 01904 55 1448
neil.ferris@york.gov.uk

Deadline for Report: 07/03/16

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Please contact the report author.

Consultees:

Background Documents: Rail North Ltd and Association of Rail North Partner Authorities

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/04/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 17/03/16

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Community Stadium

Description: Purpose of Report: Prior to a recommendation to Council on 24 March, this report presents the finalisation of the delivery of the Community Stadium and Leisure facilities contract.

Members are asked to;

1. Provide authority to award the contract for the design, build, operation and maintenance of the facilities.
2. Agree the financial costs for the delivery of the contract.
3. Any other appropriate decisions relating to the effective delivery of the project.

This item will now be considered by the Executive on 15 December in order to align the decision making process to enable ratification of the decision at Full Council on 17 December.

Due to ongoing negotiations this item has been slipped to 11 February Executive.

This report has now been deferred to the March meeting of Executive as further preparation/ analysis is required before an update is provided to Executive Members.

In order to allow the Community Stadium recommendations to be considered at the 24 March Council meeting the March Executive meeting has been brought forward from Thursday 31 March to Thursday 17 March.

Wards Affected: Huntington & New Earswick Ward

Report Writer: Ian Floyd **Deadline for Report:** 07/03/16

Lead Member: Executive Member for Culture, Leisure & Tourism

Lead Director: Director of Customer & Business Support Services

Contact Details: Ian Floyd, Director of Customer and Business Support Services
ian.floyd@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard

to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact report author - No representations have been received in respect of the publication of the notice of the intention to hold the meeting in private.

Process: Contact report author.

Consultees:

Background Documents: Community Stadium

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 17/03/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: One Planet York - Towards a more resource efficient and resilient Council and City

Description: Purpose of Report: The report recommends adoption of a proposed 'One Planet York' framework designed to 'put sustainability at the heart of everything we do' and drive delivery towards a more resource efficient and resilient Council and City. The co-designed framework aims to activate a wider set of City Stakeholders towards York's economic, social and environmental goals.

The Executive is asked to consider the officer recommendations and agree a way forward.

In order to allow the Community Stadium recommendations to be considered at the 24 March Council meeting the March Executive meeting has been brought forward from Thursday 31 March to Thursday 17 March.

Wards Affected: All Wards

Report Writer: Jacquie Warren **Deadline for Report:** 07/03/16

Lead Member: Executive Member for Environment

Lead Director: Director of City & Environmental Services

Contact Details: Jacquie Warren, Paul McCabe

jacqueline.warren@york.gov.uk, paul.mccabe@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Contact report author

Process: Various internal staff and external Co-Design Group

Consultees:

Background Documents: One Planet York - Towards a more resource efficient and resilient Council and City

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/04/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 17/03/16

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Proposed Operating Model for Prevention and Early Intervention Services

Description: York has well established early help arrangements for children, young people and families. These are based on the early identification of emerging needs/vulnerabilities and addressing these needs in order to achieve better outcomes for families and reduce the need for high cost interventions at a later point.

Purpose of Report: This paper is proposing a new operating model for prevention and early intervention which is more effective and efficient than current arrangements. The proposed operating model is based on remodelling existing universal and preventative services for children, young people families into multi-agency hubs. The location and composition of these hubs will be based on areas identified and will work together to provide city wide early help arrangements for families across the authority.

As well as delivering a new set of early help arrangements the model will be flexible and sustainable against the changing resource base of the council and partners and assist in achieving efficiencies for the council into 2019/20.

Members will be asked to approve a new place-based operating model for prevention and early intervention services which amalgamate current services at a universal and prevention level for those aged pre-birth to 19 years (up to 25). The implementation of this model will achieve the agreed level of savings required from the services within scope.

In order to allow the Community Stadium recommendations to be considered at the 24 March Council meeting the March Executive meeting has been brought forward from Thursday 31 March to Thursday 17 March.

Wards Affected: All Wards

Report Writer: Angela Crossland, **Deadline for Report:** 07/03/16
Niall McVicar

Lead Member: Executive Member for Education, Children and Young People

Lead Director: Director of Children's Services, Education and Skills

Contact Details: Niall McVicar, Angela Crossland

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact report author

Process:

Engaging with children, young people and families is an intrinsic way that services within the scope of this proposal operate. This proposal is built upon existing feedback from children, young people and families which has informed the developments of strategies such as the children and young people's plan, the remodelling of children's centres and young people's services for example.

Remodelling our early help arrangements is a significant undertaking and engagement forms a critical element in the successful development of a new operating model.

Specific consultation on this proposal, to date, has focussed on engaging with existing staff and partners. This has been done in order to learn from the wealth of experience held by our workforce on the front line of supporting families in need of early help.

As the model develops and is implemented further engagement with staff, partners and families will be a regular feature of the new arrangements.

To date consultees have included:

- CYC staff (with a focus on CSES and CANS)

- Health Visitors and school nurses
- Police Community Support Officers

Consultees:

Background Documents: Proposed operating model for Prevention and Early Intervention Services

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 17/03/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: The York Children and Young Persons' Fund

Description: Purpose of Report: The report proposes the establishment of a philanthropic fund for the benefit of children and young people in York.

Members will be asked to transfer some existing trust funds in order to form the basis of a new fund.

In order to allow the Community Stadium recommendations to be considered at the 24 March Council meeting the March Executive meeting has been brought forward from Thursday 31 March to Thursday 17 March.

Wards Affected: All Wards

Report Writer: Sally Burns **Deadline for Report:** 07/03/16
Lead Member: Executive Member for Economic Development and Community Engagement (Deputy Leader)
Lead Director: Director of Communities & Neighbourhoods
Contact Details: Sally Burns, Director Of Communities and Neighbourhoods
sally.burns@york.gov.uk

Implications

Level of Risk: **Reason Key:**

Making Representations: Contact report author

Process: Trustees of existing funds.

Consultees:

Background Documents: The York Children and Young Persons' Fund

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 17/03/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Inquiry into the Flooding in York over the Christmas Period

Description: At their meeting on 28 January, the Executive considered an urgent Item on an Inquiry Into the Flooding In York Over the Christmas Period. At that meeting Members resolved:

- (i) to confirm the decision to hold an inquiry;
- (ii) that the Chief Executive, in consultation with the Inquiry Chair, being delegated the power to make minor amendments to the draft terms of reference subject to the terms being brought back to the Executive on 11 February for final approval.

Reason: To allow appropriate lessons to be learned to inform future planning.

At the Executive meeting on 11 February, Members will be asked to approve the draft terms of reference for a review of the floods in York over the Christmas period 2015.

In view of the timescales for the appointment of a Chair, it will not now be possible to consider the Terms of Reference until the Executive meeting on 17 March.

Wards Affected: All Wards

Report Writer: Andrew Docherty **Deadline for Report:** 07/03/16

Lead Member: Executive Leader, Finance & Performance

Lead Director: Chief Executive

Contact Details: Andrew Docherty, Assistant Director Governance and ICT

andrew.docherty@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents: Inquiry Into the Flooding In York Over the Christmas Period

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/04/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 17/03/16

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Additional Primary School Places for Southbank

Description: Purpose of Report: This paper will further consider the options for providing additional primary school places in the Southbank area of York. A consistent rise in demand, alongside pressures and trends in the Southbank area, has led to the need to create additional primary school places.

The report will make a recommendation to the Executive for a preferred option to provide additional school places in the Southbank area. This recommendation follows a period of informal consultation. Dependent upon the preferred option a further period of consultation will take place.

Wards Affected: Micklegate Ward

Report Writer: Claire McCormick **Deadline for Report:** 07/03/16
Lead Member: Executive Member for Education, Children and Young People
Lead Director: Director of Children's Services, Education and Skills
Contact Details: Claire McCormick

claire.mccormick@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of

these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: Consultation has taken place with the schools within the planning area. In addition, consultation has taken place with the ward members and a public ward meeting has taken place.

Consultees:
Schools, Parents, Residents

Consultees:

Background Documents: Additional Primary School Places for Southbank

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 18/03/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Sales of Age Restricted Products

Description: Purpose of Report: To present to the Executive Member the work undertaken by City of York Council (CYC) to prevent the illegal sales of age-restricted products and to seek the required approval for the programme of action for the next 12 months regarding the enforcement of:

i) The Children and Young Persons (Protection from Tobacco) Act 1991 in relation to cigarettes/tobacco.

ii) The Anti-Social Behaviour Act 2003 in relation to aerosol paint.

The Executive Member is asked to note the report and adopt the programme of education and enforcement action for the next 12 months.

This item has been withdrawn because a duplicate issue called Underage Sales Report 2016 has been added to the Forward Plan and will be considered at the Executive Member for Culture, Leisure & Tourism Decision Session on 15 April 2016.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Culture, Leisure & Tourism

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Matthew Boxall
matthew.boxall@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: None

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 18/03/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Update on the City's Events Programme

Description: Purpose of Report: The report will provide an update from Make it York on the development of key events in the city as part of an overarching event programme.

The Executive Member will be asked to support the plan.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Culture, Leisure & Tourism

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive Member for Housing and Safer Neighbourhoods

Meeting Date: 21/03/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Results of the Annual Tenant Satisfaction Survey

Description: Purpose of Report: To present the results of the annual tenant satisfaction survey.

The Executive Member is asked to note the results of the tenant satisfaction survey and endorse plans to address any issues that arise from any areas of dissatisfaction.

Wards Affected: Acomb Ward; Bishopthorpe Ward; Clifton Ward; Dringhouses & Woodthorpe Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Heworth Ward; Holgate Ward; Hull Road Ward; Huntington & New Earswick Ward; Micklegate Ward; Osbaldwick and Derwent Ward; Rural West York Ward; Westfield Ward; Wheldrake Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing and Safer Neighbourhoods

Lead Director:

Director of Communities & Neighbourhoods

Contact Details:

Tom Brittain, Housing Operations Manager - City Team

tom.brittain@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Consultation with tenant federation and via the tenants satisfaction survey and other interested parties.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive Member for Housing and Safer Neighbourhoods

Meeting Date: 21/03/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Introduction of the Energy Repayment Loan

Description: Purpose of Report: Amendment to the Private Sector Assistance Policy and to advise the Executive Member for Housing and Safer Neighbourhoods about the new regional loan product called the Energy Repayment Loan and to amend the Assistance Policy to enable the loan to be available to Residents who access the Better Homes York scheme.

The Executive Member for Housing and Safer Neighbourhoods is asked to:

- 1) Note the development of the loan product to tackle fuel poverty.
- 2) Amend the Private Sector Assistance Policy to enable York residents to access the new Energy Repayment Loan.
- 3) Prioritise this type of work so that any recycled monies are directed to this area of work.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Housing and Safer Neighbourhoods

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Ruth Abbott

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Homes and Loans Service
Other Regional Local Authorities across Yorkshire (21 in total)
Better Homes Yorkshire Scheme

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/04/16

FORWARD PLAN ITEM

Meeting: Executive Member for Housing and Safer Neighbourhoods

Meeting Date: 04/04/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Public Space Consultation Report on West Bank Park and Acomb Green

Description: Purpose of Report: The Executive Member is asked to approve the council undertaking consultation to consider introducing a PSPO at both West Bank Park and Acomb Green to tackle anti social behaviour.

Wards Affected: Holgate Ward; Westfield Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Housing and Safer Neighbourhoods

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Paul Morrison, Contracts Manager - Acomb Team

paul.morrison@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive Member for Housing and Safer Neighbourhoods

Meeting Date: 04/04/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Changes to Fixed Penalty Notice Charges and Adoption of New Powers by the Neighbourhood Enforcement Team

Description: Purpose of Report: To consider variations to Fixed Penalty Notice charges to improve consistency of approach.

The Executive Member is asked to consider awarding the Neighbourhood Enforcement Team additional powers to enforce the Microchipping of Dogs Act 2015 and to issue Fixed Penalty Notices for vehicles for sale on the public highway.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Housing and Safer Neighbourhoods

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Tanya Lyon

tanya.lyon@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive Member for Housing and Safer Neighbourhoods

Meeting Date: 04/04/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Breathing Space - over 55s

Description: Purpose of Report: To extend the Breathing Space Mortgage Rescue Scheme to 55+ who are in danger of losing their owned home because their mortgage term is coming to an end and they have not repaid all of the capital borrowing and do not have the means to do so.

The Executive Member is asked to agree to the request to extend Breathing Space (Mortgage Rescue Scheme) to over 55's which is managed by Wakefield MBC.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Housing and Safer Neighbourhoods

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Becky Ward, Service Manager
becky.ward@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive Member for Environment

Meeting Date: 04/04/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Contaminated Land Strategy (2016)

Description: Purpose of Report: Local Authorities have a statutory duty to implement and enforce contaminated land legislation (Part 2A of the Environmental Protection Act 1990) in order to protect human health and the environment, and we are required to outline our approach in a written strategy.

City of York Council's first contaminated land strategy was published in July 2001 with subsequent updates in 2005, 2010 and 2016. This 2016 version incorporates recent changes in legislation and guidance and provides an update on progress made to date.

The Executive Member for the Environment is asked to approve the adoption and publication of the updated contaminated land strategy.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Environment

Lead Director:

Director of Communities & Neighbourhoods

Contact Details:

Lucie Hankinson

lucie.hankinson@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process:

In accordance with Statutory Guidance, the draft contaminated land strategy has been sent to the following consultees:

- Neighbouring Local Authorities (East Riding, Hambleton, Harrogate, Ryedale and Selby)
- DEFRA
- Environment Agency
- Natural England
- English Heritage
- Public Health England (Environmental Hazards and Emergencies Department)
- Internal Council Departments:

- Development Management
- Design, Conservation & Sustainable Development
- Public Health
- Public Protection

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

18/04/16

FORWARD PLAN ITEM

Meeting: Executive Member for Economic Development and Community Engagement (Deputy Leader)

Meeting Date: 12/04/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Business Friendly Council

Description: Purpose of Report: To present findings from the 'business friendly Council' project work, and to set out next steps for approval.

The Executive Member is asked to note the work undertaken to date, along with the findings from the project, and to support the next recommended steps towards becoming a 'business friendly' Council.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economic Development and Community Engagement (Deputy Leader)

Lead Director:

Director of City & Environmental Services

Contact Details:

Phil Witcherley, Policy Officer
phil.witcherley@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact report author

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

23/05/16

FORWARD PLAN ITEM

Meeting: Executive Member for Economic Development and Community Engagement (Deputy Leader)

Meeting Date: 12/04/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Acomb Front Street

Description: Purpose of Report: To consider whether to permit Acomb Alive to manage and deliver funding allocated to Acomb's Economic Development.

The Executive Member is asked to consider the recommendations outlined in the report.

Wards Affected: Acomb Ward; Westfield Ward

Report Writer:

Deadline for Report:

Lead Member: Councillor Keith Aspden

Lead Director: Director of City & Environmental Services

Contact Details: Phil Witcherley, Policy Officer

phil.witcherley@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Please contact the report author.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

23/05/16

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 14/04/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Holgate Road (Iron Bridge to Acomb Road) Cycle Scheme

Description: Purpose of Report: To report on the consultation and road safety audit, and seek approval to advertise the Traffic Regulation Order for changes to parking. If no objections are received, seek approval to implement the measures.

The Executive Member is asked to approve the proposals in principle and authorise the advertise of the Traffic Regulation Order. If objections are received, the scheme will be reported back to Executive Member for a decision.

This report has been deferred from the 11 February meeting to the 7 April meeting as, after receiving additional information in relation to the proposed resident parking element of the scheme, officers feel that they need to extend the consultation to gain a more appropriate response to the measures, therefore they are unable to produce a report in time for the February meeting.

To allow the Heslington Neighbourhood Plan results to meet the statutory timeframe, the Executive Member for Transport and Planning Decision Session has been moved from 8 April to 14 April 2016.

Wards Affected: Holgate Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of City & Environmental Services

Contact Details:

Tom Blair

tom.blair@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: For full details please contact the report author.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

23/05/16

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 14/04/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: City and Environmental Services Capital Programme - 2016/17 Budget Report

Description: Purpose of Report: To set out the proposed 2016/17 programme of works to be delivered using the City and Environmental Services Capital Programme budget.

The Executive Member is asked to approve the proposed programme of schemes to be delivered in 2016/17.

To allow the Heslington Neighbourhood Plan results to meet the statutory timeframe, the Executive Member for Transport and Planning Decision Session has been moved from 8 April to 14 April 2016.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of City & Environmental Services

Contact Details:

David Carter

david.carter@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

23/05/16

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 14/04/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Speed Management Engineering Programme 2015/16

Description: Purpose of Report: To seek approval to proceed with schemes at sites where an amended design would overcome objections or where adverse feedback is not considered to be significant. Where this is not possible further feasibility work is recommended.

The Executive Member is asked to approve the proposed speed management schemes and authorise officers to undertake the advertisement of speed limit orders as necessary, and to implement the proposals if no objections are received. Any measures which receive objections would be reported back to the Executive Member for a decision at the next opportunity.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of City & Environmental Services

Contact Details: Louise Robinson
louise.robinson@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Residents, local businesses and relevant road user groups. Some further consultation with North Yorkshire Police, Ward Members and Parish Councils, as appropriate.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 23/05/16

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 14/04/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Heslington Neighbourhood Plan - Area Application

Description: Purpose of Report: The report will provide a summary of the proposed Heslington Neighbourhood Plan area application including the representation received during the 6 week consultation period.

The report will make a recommendation and will request that the Executive Member considers the formal boundary application and makes a decision whether or not to approve it.

Wards Affected: Fulford and Heslington Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of City & Environmental Services

Contact Details:

Rebecca Harrison

rebecca.harrison@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: 6 week consultation with people who live, work and do business in the Heslington area (published area application-notices around the parish, letters to businesses and known landowners and adjacent parishes).

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

23/05/16

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 14/04/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of Petition received requesting Residents' Priority Parking on Trentholme Drive

Description: Purpose of Report: The report will acknowledge receipt of the petition and request authorisation to undertake a formal consultation with residents of Trentholme Drive.

The Executive Member will be asked to consider the request for authorisation.

Wards Affected: Micklegate Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of City & Environmental Services

Contact Details: Sue Gill
sue.gill@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Not Applicable at this stage.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

23/05/16

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 15/04/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Museums Trust: Renewing the Legal Relationship with the Council

Description: Purpose of Report: The report proposes a restructuring of the legal relationships between the Council and York Museums Trust (YMT) in order to foster a strong relationship between the Council and YMT, and ensure that the Council is best able to support YMT through a new 5 year strategic plan, to continue to develop and invest in the city's museums and protect the museum assets over the long-term.

The Executive Member is asked to agree the principles for a new legal structure.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure & Tourism

Lead Director:

Director of Communities & Neighbourhoods

Contact Details:

Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process:

The issues covered by this report will be discussed by the Learning and Culture Scrutiny Committee during February / March 2016 prior to drafting of the report.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

23/05/16

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 15/04/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Underage Sales Report 2016

Description: Purpose of Report:

1. To inform the Executive Member of the work undertaken by City of York Council (CYC) Public Protection service to prevent the illegal sales of age-restricted products.
2. To seek the required Executive Member approval for the programme of action for the next 12 months regarding the enforcement of:
 - i)The Children and Young Persons (Protection from Tobacco) Act 1991 in relation to cigarettes/tobacco.
 - ii)The Anti-Social Behaviour Act 2003 in relation to aerosol paint.

The Executive Member is asked to approve the programme of action for the next 12 months.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure & Tourism

Lead Director:

Director of Communities & Neighbourhoods

Contact Details:

Matthew Boxall

matthew.boxall@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

23/05/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 28/04/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Housing Related Support – The Future

Description: Purpose of Report: To present a report that informs the Executive on a new model for delivering Housing Related Support Services in York.

Executive are asked to agree to adopting and implementing a new model of delivering Housing Related Support Services to residents of York and ensure continuation of Housing Related Support programme.

This report will now be taken to the full Executive instead of the Executive Member.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Adult Social Care and Health

Lead Director:

Director of Adult Social Care (Acting)

Contact Details:

Gary Brittain

gary.brittain@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultation undertaken with Stakeholders, Partners and Customers in 2015.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

23/05/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 28/04/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Review of Provision of Home to School Transport

Description: Purpose of Report: The report presents proposals to reduce expenditure on home to school transport. The proposals relate to dedicated home to school transport services, and SEN post-16 and SEN 19-25 transport provision.

Members will be asked to agree the proposals as detailed in the report, relating to the areas detailed above.

Wards Affected: All Wards

Report Writer: Mark Ellis, Sarah Kingston **Deadline for Report:** 18/04/16

Lead Member: Executive Member for Education, Children and Young People

Lead Director: Director of Children's Services, Education and Skills

Contact Details: Mark Ellis, Sarah Kingston
mark.ellis@york.gov.uk, sarah.kingston@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Informal consultation with Manor CE Academy & St Wilfrid's RC Primary School regarding options detailed in the report.

Consultees:

Manor CE Academy & St Wilfrid's RC Primary School.

Future consultation as detailed in the report regarding the proposed changes to SEN transport and implementation of Personalised Transport Budgets.

Consultees:

Background Documents: Review of Provision of Home to School Transport

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 23/05/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 28/04/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Goose Management Scrutiny Review Final Report

Description: Purpose of Report: To present the Executive with the final report arising from the Goose Management Scrutiny Review.

Members are asked to approve the recommendations arising from the review.

Wards Affected: All Wards

Report Writer: Melanie Carr **Deadline for Report:** 18/04/16

Lead Member: Councillor Julie Gunnell

Lead Director: Director of Customer & Business Support Services

Contact Details: Melanie Carr

melanie.carr@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents: Goose Management Scrutiny Review Final Report

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on: 23/05/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 28/04/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: York Museums Trust (YMT) Scrutiny Review Final Report

Description: Purpose of Report: To present the Executive with the final report arising from the YMT Scrutiny Review.

Members are asked to approve the recommendations arising from the review.

Wards Affected: All Wards

Report Writer: Melanie Carr **Deadline for Report:** 18/04/16

Lead Member: Councillor Dave Taylor

Lead Director: Director of Customer & Business Support Services

Contact Details: Melanie Carr

melanie.carr@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents: YMT Scrutiny Review Final Report

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on: 23/05/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 28/04/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Public Interest Report - City of York Trading (CYT)

Description: Purpose of Report: The Executive report is submitted in response to the Public Interest Report issued by Mazars, the Councils external auditor on 26 February 2016.

Executive are asked to consider making a decision to retrospectively authorise additional remuneration to two Directors of CYT Trading Ltd

Wards Affected: All Wards

Report Writer: Steve Stewart **Deadline for Report:** 18/04/16

Lead Member: Executive Leader, Finance & Performance

Lead Director: Chief Executive

Contact Details: Steve Stewart, Acting Chief Executive

steve.stewart@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Public Interest Report - City of York Trading (CYT)

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on: 23/05/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 28/04/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Red Tower, Foss Islands Road

Description: Purpose of Report: To present Members with a proposal for a local voluntary organisation to take a lease of the premises for the promotion of community led local projects.

Members are asked to agree to a letting to the Incredible movement in York for a term of 30 years at a peppercorn rent.

Wards Affected: Guildhall Ward

Report Writer: Paul Fox **Deadline for Report:** 18/04/16

Lead Member: Executive Leader, Finance & Performance

Lead Director: Director of Customer & Business Support Services

Contact Details: Paul Fox, Property Surveyor, Resources, Asset & Property Management

paul.fox@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Consultation has been held with the council's archaeologist John Oxley, English Heritage, Legal Services. We will also be consulting with Guildhall Ward Councillors.

Consultees:

Background Documents: Red Tower, Foss Islands Road

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 23/05/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 09/05/16

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: The Private Sector Housing Strategy

Description: Purpose of Report: This strategy sets out how the council and its partners will work to help improve the condition and management of owner occupied and privately rented homes in York.

Members are asked to approve the strategy and the supporting action plan.

Due to delays in receiving the refreshed evidence base, this report will now be considered by the Executive on 30 June 2016. This will give time to assimilate the findings, refresh the strategy with help of the steering group, and undertake consultation.

This report has been called in for pre-decision scrutiny.

This report will be considered by the Corporate and Scrutiny Management Policy and Scrutiny Committee on 7 March prior to consideration by the Executive on 30 June 2016.

Due to the Government consultation on extending Houses in Multiple Occupation (HMO) licensing to smaller HMO's this report will now be considered by the Corporate and Scrutiny Management Policy and Scrutiny Committee on 9 May 2016 prior to consideration by the Executive on 30 June 2016.

Wards Affected: All Wards

Report Writer: Ruth Abbott **Deadline for Report:** 22/04/16
Lead Member: Executive Member for Housing and Safer Neighbourhoods
Lead Director: Director of Communities & Neighbourhoods
Contact Details: Ruth Abbott

Implications

Level of Risk: **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Contact report author

Process: Consultation with landlords and letting agents, tenants and other interested parties.

Consultees:

Background Documents: The Private Sector Housing Strategy

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Environment

Meeting Date: 09/05/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Steps Towards a Single Health & Safety (H&S) Organisation

Description: Purpose of Report: The Joint Head of Health & Safety (H&S) for York and North Yorkshire Councils has spent the last year restructuring at North Yorkshire County Council (NYCC) and looking at best practice across both H&S services. To ensure resilience and best use of resources staff need to start working as one workforce so resources and skills can be moved across both services.

The development of a single workforce will require a decision in the short term to second the remaining 5 City of York Council (CYC) staff to NYCC on their current pay grade This would be robustly set to up with formal secondment agreements for CYC staff and an equally robust Service Level Agreement (SLA) to ensure that the form, resilience and quality of H&S service received by CYC is at least maintained if not improved.

This arrangement would be short term to last no more than a year, and during this time an options paper and business case will come to Executive to set up a formally constituted shared organisation with the options around the various service delivery models available to do so.

The Executive Member is asked to approve the secondment of 5 employees from the City of York Health and Safety Team to North Yorkshire County Council to ensure resilience and best use of resources.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Environment

Lead Director: Director of Customer & Business Support Services

Contact Details: Stuart Langston

stuart.langston@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

23/05/16

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 12/05/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: School Crossing Improvements – Wig-Wag Review

Description: Purpose of Report: To advise the Executive Member of the outcome of a review of the existing wig-wag (amber flashing) lights associated with schools and seek approval to continue with a procurement exercise to replace the old units with a centrally controlled system of lights.

The Executive Member is asked to consider the officer recommendations.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of City & Environmental Services

Contact Details:

Ben Potter

ben.potter@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Please contact report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/06/16

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 12/05/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of Objections Received to advertised proposals to amend the Traffic Regulation Order

Description: Purpose of Report: To consider objections and requests made to the advertised proposals in 15 different locations involving 10 wards.

The Executive Member will be asked to consider officer recommendations, as to implement as advertised, take no further action or take another action as appropriate on several proposals to amend the Traffic Regulation Order.

Wards Affected: Clifton Ward; Dringhouses & Woodthorpe Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Haxby & Wigginton Ward; Heworth Ward; Micklegate Ward; Rawcliffe and Clifton Without

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of City & Environmental Services

Contact Details:

Sue Gill

sue.gill@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Please contact the report author.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

23/05/16

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 13/05/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Learning Services Strategic Plan 2016/17

Description: Purpose of Report: The report will set out key considerations in shaping York Learning Services' strategic plan for the academic year 2016/17.

The Executive Member will be asked to comment on the direction of travel for the plan so that a final plan can be drawn up.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Culture, Leisure & Tourism

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Alistair Gourlay
alistair.gourlay@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 19/05/16

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Delivery of Community Facilities at the Burnholme Health & Wellbeing Campus

Description: Purpose of Report: To consider the new community facilities at the Burnholme Health and Wellbeing campus following on from examination of the future of this school site by Executive in October 2015.

The Executive are asked to consider the investment in the new community facilities.

This item has been deferred until 19 May Executive.

Officers will continue to progress Department of Education approval for change of use of the Burnholme Community College site but until this consent is in train/approved it is not thought prudent to progress with consent to move forward with the delivery of community facilities at Burnholme.

Wards Affected: Haxby & Wigginton Ward; Heworth Ward; Osbaldwick and Derwent Ward

Report Writer: Roy Wallington **Deadline for Report:** 09/05/16

Lead Member: Executive Member for Adult Social Care and Health

Lead Director: Director of Adult Social Care (Acting)

Contact Details: Roy Wallington
roy.wallington@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure

exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact report author

Process: Public consultation on the future uses of the Burnholme school site was carried out in the winter and spring of 2014. Further consultation with users and local residents will be undertaken regarding the design of the community facilities prior to the submission of a planning application. Public consultation will also be undertaken on the other uses of the site and how the space can be best utilised.

Consultees:

Background Documents: Delivery of Community Facilities at the Burnholme Health & Wellbeing Campus

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 19/05/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Health and Wellbeing Communities Funding

Description: Purpose of Report: To present a joint report from the Executive Member for Adult Social Care & Health and the Executive Member for Economic Development and Community Engagement (Deputy Leader) that informs the Executive on proposals to use the Community Fund Budget allocated to Adult Social Care and Communities and Neighbourhood Services.

The Executive are asked to agree proposals for developing a range of initiatives focused on early intervention and prevention, community capacity, place making and delivery of area focused services

Wards Affected: All Wards

Report Writer: Gary Brittain
Lead Member: Executive Member for Economic Development and Community Engagement (Deputy Leader), Executive Member for Adult Social Care and Health

Deadline for Report: 09/05/16

Lead Director: Director of Adult Social Care (Acting), Director of Communities & Neighbourhoods

Contact Details: Gary Brittain

gary.brittain@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required
Reason Key:

Making Representations:

Process: Consultation undertaken with Stakeholders, Partners and Customers in 2015.

Consultees:

Background Documents: Health and Wellbeing Communities Funding

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 06/06/16

FORWARD PLAN ITEM

Meeting: Executive Member for Housing and Safer Neighbourhoods

Meeting Date: 23/05/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Raising Rent on Vacant Council Homes to Target Rents

Description: Purpose of Report: The report proposes to raise the rent on vacant council homes to the target rent level.

The Executive Member is asked to agree that when council homes become vacant, the weekly rent is increased to the target rent level in order to maximise rental income.

Wards Affected: Acomb Ward; Bishopthorpe Ward; Clifton Ward; Dringhouses & Woodthorpe Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Heworth Ward; Heworth Without Ward; Holgate Ward; Hull Road Ward; Huntington & New Earswick Ward; Micklegate Ward; Osbaldwick and Derwent Ward; Westfield Ward; Wheldrake Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing and Safer Neighbourhoods

Lead Director:

Director of Communities & Neighbourhoods

Contact Details:

Tom Brittain, Housing Operations Manager - City Team
tom.brittain@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Consultation with travellers and residents in temporary accommodation.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/07/16

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 09/06/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: University Road Pedestrian Crossing and Cycle Route Scheme

Description: Purpose of Report: To inform the Executive Member of the effectiveness of enhancements made to the scheme in October 2015, make recommendations on their retention, and consider possible future changes to the road layout in this area.

The Executive Member is asked to consider the recommendations as outlined in the report.

Wards Affected: Fulford and Heslington Ward; Hull Road Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of City & Environmental Services

Contact Details: Mike Durkin
mike.durkin@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Views will be sought from local interested parties (including the University and Heslington Parish Council), road user groups (including bus operators), and key councillors.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/07/16

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 09/06/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Casualty Reduction 15/16 Programme – Objections Report

Description: Purpose of Report: To report back any objections received to consultation regarding casualty reduction schemes at Hull Road/Tang Hall Lane, Gale Lane/Cornlands Road and Tudor Road/Kingsway West.

The Executive Member will be asked to consider officer recommendations and decide whether to uphold or overrule the objections.

Wards Affected: Acomb Ward; Hull Road Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of City & Environmental Services

Contact Details:

Ben Potter

ben.potter@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Letters and plans issued to directly affected residents, copies sent to Ward Councillors, party spokes persons, emergency services and other interested parties.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/07/16

FORWARD PLAN ITEM

Meeting: Executive Member for Housing and Safer Neighbourhoods

Meeting Date: 20/06/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Amend the Temporary Accommodation Agreement and the Travellers Site Agreement

Description: Purpose of Report: The report proposes an amendment to the Temporary Accommodation Agreement and the Travellers Site Agreement.

The Executive Member is asked to agree to amend the above agreements to bring them in line with the council tenancy agreements.

Wards Affected: Acomb Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Holgate Ward; Osbaldwick and Derwent Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing and Safer Neighbourhoods

Lead Director:

Director of Communities & Neighbourhoods

Contact Details:

Ann-Marie Douglas

ann-marie.douglas@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Consultation with travellers and residents in temporary accommodation.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/07/16

FORWARD PLAN ITEM

Meeting: Executive Member for Education, Children and Young People

Meeting Date: 21/06/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Music Hub and York Arts Education Service

Description: Purpose of Report: This report concerns the future of York Music Hub and York Arts Education Service.

The Executive Member is asked to:

- agree new partnership arrangements for the York Music Hub
- give in-principle agreement to a new delivery model for York Arts Education Service.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Education, Children and Young People

Lead Director:

Director of Communities & Neighbourhoods

Contact Details:

Charlie Croft, Assistant Director Communities and Culture
charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/07/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/07/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Treasury Management Annual Report & Review of Prudential Indicators 2015/16

Description: Purpose of Report: To provide the annual treasury management review of activities and the actual prudential and treasury indicators.

Members are asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

Due to an administrative inputting error this item should be considered by Executive on 14 July 2016 and not 11 February 2016.

Wards Affected: All Wards

Report Writer: Ian Floyd
Lead Member: Executive Leader, Finance & Performance
Lead Director: Director of Customer & Business Support Services
Contact Details: Ian Floyd, Director of Customer and Business Support Services
ian.floyd@york.gov.uk

Deadline for Report: 04/07/16

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents: Treasury Management Annual Report & Review of Prudential Indicators 2015/16

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/07/16

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Capital Programme Outturn

Description: Purpose of Report: To provide Members with the outturn position on the capital programme.

Members are asked to note the outturn and recommend to full Council any changes as appropriate.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 04/07/16

Lead Member: Executive Leader, Finance & Performance

Lead Director: Director of Customer & Business Support Services

Contact Details: Debbie Mitchell
debbie.mitchell@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the

award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: Capital Programme Outturn

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/07/16

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: 2015/16 Finance and Performance Outturn

Description: Purpose of Report: To provide members with the year end position on both finance and performance.

Members are asked to note the outturn.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 04/07/16

Lead Member: Executive Leader, Finance & Performance

Lead Director: Director of Customer & Business Support Services

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the

award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: 2015/16 Finance and performance outturn

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: